

Three Parishes Neighbourhood Plan Steering Group Meeting

Thursday 2nd March 2023

Starting at 7.30 pm and held at Moreton Say Village Hall

Present:

Representatives of the Three Parishes:

Adderley – Paul Nash

Moreton Say – Geoff Turner & Peta Smith

Norton in Hales – none

Jane Evans – Clerk to the Steering Group

1. Welcome, Apologies and Introductions

Paul Nash welcomed everyone to the meeting and apologies were received from Dan Cliff, Ian Sadler, Marius Coulon and Ken Greetham.

2. Notes from the last meeting:

Prior to this meeting the notes from the last meeting on 25th January 2023 had been circulated and these were agreed.

3. Review of Patrick's comments and the amendments to the Neighbourhood Plan

Prior to the meeting Jane had circulated a document summarising the changes to be made, or not, as a result of the comments from the Reg 14 Consultation along with an amended Neighbourhood Plan. Paul led a review of the summary document, referring to the original comments to the consultation, and everyone agreed with all the suggestion that Patrick had detailed. Ken had already sent an email, with his apologies, confirming that he was also in agreement with Patrick's suggestion so it was agreed that Jane should email the other members of the Steering Group to get their agreement by email as the meeting was not quorate.

[Action: JE - email Ian, Dan and Marius to seek their comments and agreement, or otherwise.](#)

4. The Next Step

Once Jane had received the agreement of the other members of the Steering Group, she will email Patrick and re-send the introduction, which Paul had written and been agreed by all three Parish Council Chairmans. Paul explained the other documents that Patrick has to complete including the consultation document and Jane advised that she would be sending all the information to Patrick virtually but had all the paperwork should it be required.

Geoff made the point that the invoice from Patrick's work needed to be paid before the end of the month as this was the end of the grant period. Jane advised that she had spoken to Patrick about this and explained that we need the invoice so it could be paid at Adderley Parish Council's meeting on 29th March.

[ACTION JE – Advise Patrick of the Steering Group's agreement and liaise with him regarding any other information he should need for the Consultation Document.](#)

5. Any Other Business

No further issues were raised at this stage.

6. Date of next meeting

It was agreed to leave this for the time being as it may be that the Steering Group does not have to formally meet again but Jane would keep everyone advised of progress.

[ACTION JE](#)