Three Parishes Neighbourhood Plan Steering Group Meeting

Wednesday 9th March 2022

Starting at 7.30 pm and held via Zoom

Present:

Representatives of the Three Parishes:

Adderley – Paul Nash and Marius Coulon

Moreton Say – Geoff Turner

Norton in Hales – Ian Sadler and Dan Cliff

Patrick Mottershead - aPT

Jane Evans – Clerk to the Steering Group

1. **Welcome, Apologies and Introductions**

Paul Nash welcomed everyone to the meeting, especially Dan Cliff from Norton in Hales who has joined the group, and Patrick from aPT. Apologies were received from Peta Smith from Morton Say, Ken Greetham from Adderley and Gavin from aPT.

1. **Notes from the last meeting:** Prior to the meeting Jane had circulated the notes from the last meeting in November which were reviewed, and agreed.
2. **Review of the latest draft of the Neighbourhood Plan from aPT**

Prior to the meeting Jane had circulated this draft from aPT and this was reviewed in detail and the following points were made:

* Paul proposed that the group was broadly happy with the 11 proposed planning statements, which allowed protection and flexibility where required, and it was the wording that accompanied these planning statements that required attention – this was unanimously agreed.
* Prior to the meeting Ken Greetham had forwarded his comments, as he was unable to attend, and these have been circulated to the group. Everyone agreed with the points that Ken had raised with regard to consistency within the document eg statistics comparing positive with positive etc. Jane will forward these comments to Patrick to update the draft. ACTION JE
* Geoff advised that he had also gone through the draft making comments, mostly typos, and he would forward these once he had typed them up. Jane will forward these to Patrick once received. ACTION GT & JE
* Patrick confirmed that he now had the group’s Vision Statement and would insert this into the draft. ACTION PM
* With regards to evidence, on page 18, Paul suggested that the Housing Needs Assessment, compiled by Locality, needs to be included and Patrick will check he has the most recent version. ACTION PM & JE
* Patrick advised that normally it was the summary document, with space for comments, that was sent out for consultation and then anyone wishing to read the whole document would be directed to the website and other local places where a hardcopy could be available. Everyone agreed with this approach as it would be much easier, cheaper and less daunting than posting out the full 50+ pages document to everyone.
* Geoff pointed out that SRCC did the previous on-line comments and Paul suggested that it would not be impossible for the group to do this but would take some thought. ACTION PN
* Patrick suggested that to clarify things he would send through a schedule next week that gave guidance and outlined the rest of the Neighbourhood Plan process, Jane will circulate this to the group as soon as she receives it. ACTION PM & JE
* Jane questioned if more photographs were required for the Neighbourhood Plan and Patrick agreed that if anyone had any photos these could be included, group members will forward to Jane for compilation and forwarding to aPT. ACTION ALL GROUP
* Timescales were discussed and agreed as: Patrick to send through further draft to group by 30th March; next meeting the week after with any comments back to aPT immediately; target to get consultation out end of April. ACTION PM & JE
1. **Any Other Business**

No further issues were raised at this stage.

1. **Date of next meeting** It was agreed that the next meeting would be **Wednesday 6th April**.