Three Parishes Neighbourhood Plan Steering Group Meeting Thursday 24th October 2019

held at Moreton Say Village Hall starting 7.30 pm

Present:

Representatives of the Three Parishes:

Adderley – Paul Nash, Keith Mycock, Marius Coulon and Ken Greetham

Moreton Say – Geoff Turner, Chris Dutton and new member Kristian Snelling, Peta Smith

Norton in Hales – Penny Tresadarn, Ian Sadler and Nick Edmunds, Peter Eardley

Dave Shaw - Independent Chair

Renee Wallace – Shropshire RCC, invited to advise and take the minutes

1. **Welcome, Apologies and Introductions**

Dave Shaw welcomed everyone and apologies were received from Melanie Joyce, Jane Evans , John Cole, Caroline Wellon, Nick Edmunds and Paul Wynn.

1. **Notes from the Last Meeting on Thursday 24th September**

Prior to the meeting these notes had been circulated to all steering group members. They were agreed as accurate and there were no matters arising.

1. **Update re Housing Needs Assesment and Right Homes Right Place (RHRP) meeting**

Both Paul and Renee went to the RHRP day at the Coppice in Bicton. Paul reported he thought it was a very useful meeting and gave a flavour of the topics/speakers and relayed the point that a Parish Council can commission affordable housing for sale or rent in their Parish. The group agreed that Paul should register an interest with the RHRP team for this and would approach Mathew Mead. The presentation slides are attached with these minutes.

Renee explained the difference between a Housing Needs Assessment and a Housing Needs Survey and confirmed that she too had attended the webinar from Locality. Some further items from the webinar were explored with help from Geoff and Ian who also attended it. The group agreed that Geoff should apply for the grant and technical support. The recorded webinar can be viewed by anyone via this link which will also be sent on the email with these minutes so it can be clicked. [https://register.gotowebinar.com/recording/viewRecording/6822267740458706189/48672482951280651/renee.wallace@shropshire-rcc.org.uk?registrantKey=8912310702081857804&type=ABSENTEEEMAILRECORDINGLINK](https://register.gotowebinar.com/recording/viewRecording/6822267740458706189/48672482951280651/renee.wallace%40shropshire-rcc.org.uk?registrantKey=8912310702081857804&type=ABSENTEEEMAILRECORDINGLINK)

Action: Paul to register an interest with the RHRP team/Mathew Mead. Geoff to apply for the grant and technical support from Locality.

1. **Update re Landscapes Assets and Local Green spaces**

Each Parish gave their views on the information they have been reviewing, which is VAST! The Adderley team advised that they had made an initial shortlist. The others are still to complete this exercise and all 3 Parishes confirmed more work is to be done on this. DS shared a paper form, a method to ‘classify’ sites using NPPF criteria. PN asked if there were aspirational factors that could be explored such as linking sites. The group though there was and that consultation should be undertaken to measure opinion.

Action: Each Parish team to continue this piece of work for their area. Paul to circulate an email so everyone could open it?

1. **Questionnaires**

A number of surveys were reviewed in general terms and possible approaches discussed. DS shared paper copies of the Lilleshall survey. Renee explained how this process normally works and that the RPRH team will do a standard HN Survey ‘for free’ but that the questions cannot be altered or added too in any way. The group agreed that Housing Needs would be combined with other questions into ONE survey but that the Strategic Landscape consultation would be separate. The group agreed to a Feb/Mar timescale for the survey to hit the doorstep and Renee will work with representatives from each Parish (as a group) to design the survey. Members of this group will be Paul and Keith, Nick and Ian, Geoff and Kristian. Renee is to kick off this process by sending a skeleton survey. The group to think about aspects/topics to tackle in the survey.

Renee advised that there may be a little bit of money in the budget with Shropshire RCC due to under delivery in Stage I and she will advise Jane if this is the case.

Action: Renee to check RCC budget and advise Jane. Renee to send skeleton survey to the group to start survey design.

1. **Any Other Business**

Renee confirmed that she had spoken to Gavin from APT and that there is a further document to come, expected by 18th November.

Action: Renee to chase if it doesn’t appear.

1. Date of next meeting: It was agreed that the next meeting would be Wednesday 20th November at Adderley Village Hall at 7.45 pm.

Action: Jane will liaise with the booking clerk for Village Hall to book the venue